MADISON COUNTY PURCHASING DEPARTMENT

P.O. Box 608 Canton, MS 39046 -PH. (601) 855-5534

Complete the information and obtain appropriate approval below. Submit the completed and approved form to the Purchasing Department. Forms that are not approved or incomplete will be returned to the requisitioner. All inquiries may be directed to kesha.jackson@madison-co.com

PURCHASE REQUISITION FORM

Department Name: Juvenile Drug Treatment Court

Vendor Number:

Ship To: Amy Nisbett

Vendor Name: Amazon

ITEM#	DESCRIPTION	QUANTITY	UNIT COST	GENERAL LEDGER ACCT#	TOTAL
	Foot Locker Gift Card	4	30	190163603	\$120.00
	Ulta Gift Card	5	15	190163603	\$75.00
	Acadamy Gift Card	4	20	190163603	\$80.00
Grand Total:					\$275.00

Approved By: Amy Nisbett